

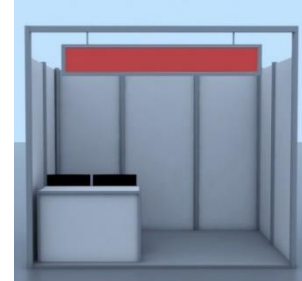
# WINTER DOS CONFERENCE 2024

23<sup>RD</sup>-24<sup>TH</sup> November, 2024, the Ashok Hotel, New Delhi

- **EXHIBITION VENUE: HARDCOURT AREA**

## SHELL SCHEME / OCTONORM STALLS

### Perspective View of the Stall



**Stall Height: 8 feet (Hardcourt Area)**  
**Stall Height: 7 feet (PRE-FUNCTION AREA & FOYER AREA OF CONVENTION HALL)**

Dear Exhibitor,

Thank you for booking your company exhibition booth at the **Winter DOS MID TERM CONFERENCE 2024** exhibition, which is going to be held from **23<sup>rd</sup>-24<sup>th</sup> November, 2024** at **Hard-court Area, The Ashok Hotel, New Delhi**.

The following materials and services will be provided for your exhibition stall.

### A. LIST OF MATERIALS AND SERVICES BEING PROVIDED FOR EACH STALL IRRESPECTIVE OF THE SIZE OF STALL

Size of the Stalls: 3m x 2m, 2m x 2m or Multiple Stalls

**Height of Shell Scheme Stall: 8 feet Hardcourt Area**

**Height of Shell Scheme Stall: 7 feet PRE-FUNCTION AREA & FOYER AREA OF CONVENTION HALL**

1. Side walls made by Octanorm Exhibition Panels. The dimensions of each panel are **2.5m x 1m**. On these Octanorm panels, digital poster / Flex can be displayed using double sided tape only. Please note nailing, glue, bond or drilling is strictly prohibited. Any damage to the Octanorm panels while pasting or removing the display material will be charged to the Exhibitor.
2. One table made of Octanorm system with white laminated top.
3. Two Chairs
4. Three Spotlights per stall of 6 Sq. mtrs. Or two spotlights for 4 Sq. mtrs. stall.
5. One power point of 5 amps, 220 volts AC/50Hz.
6. Carpet will be provided for the Stall
7. Fascia plate with name of the company in uniform capital letters.
8. Dustbin

### B. GUIDELINE

- Security of Exhibition material and fabricating equipment at the time of exhibition setup is the responsibility of the fabricator/ exhibitor. **The DOS 2024 Organizing Committee/Event Manager will not be responsible of any losses during the time of setup or dismantling.**
- **The Event Manager will not be responsible for any Electrical faults during setup or conference days for equipment. Please make necessary arrangements according to your equipment .Please make necessary arrangements according to your equipment .Days for the security precautions or guidelines provided by the event manager.**
- **General Security will be provided for Exhibition Area only on (23<sup>rd</sup> November, 2024).**
- **It is mandatory for all Trade delegates to display on person their identity badges at all times & entry in venue, scientific sessions & the Exhibition area. Please note that entry into the conference venue is restricted to the Registered Delegates / Exhibitors only.**

### C. **SHELL SCHEME / OCTANORM STALLS (SCHEDULE)**

We will provide the stalls for displaying the material and installation of posters inside the shell scheme stalls on 23<sup>rd</sup> November 2024 from 7.00 am onwards and exhibitors are requested to please complete display of exhibits by 9 am on the same day.

### D. **EXHIBITION SCHEDULE**

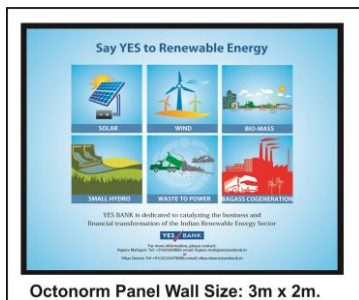
Exhibition Days	Opening Time	Closing Time
23 <sup>rd</sup> November 2024	9.00 AM	5.30 PM
24 <sup>th</sup> November 2024	9.00 AM	5.00 PM

**Exhibitors Are Requested To Remove Their Exhibition Material By 6.00 PM On 24<sup>th</sup> November 2024.**

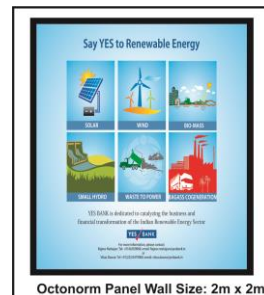
**In case, the Exhibitors need to get the Flex Wall Printed then the Size of the wall for a stall is as per the specification given below.**

**Stall Size: 3m x 2m**

**Backwall - 3m (9'.6") (width) x 7'.9" (height) Sidewall - 2m (6'.3") (width) x 7'.9" (height)**



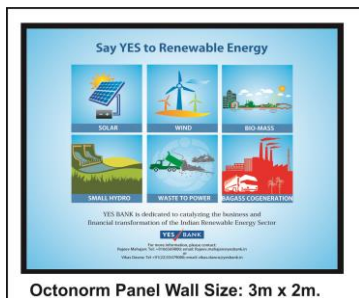
Octonorm Panel Wall Size: 3m x 2m.



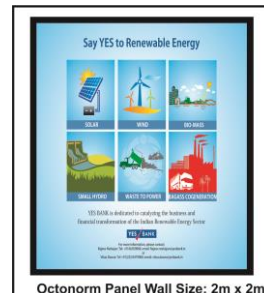
Octonorm Panel Wall Size: 2m x 2m.

**Stall Size: 3m x 2m & 2m x 2m**

**Backwall - 3m (9'.6") (width) x 6'.9" (height) Sidewall - 2m (6'.3") (width) x 6'.9" (height)**



Octonorm Panel Wall Size: 3m x 2m.



Octonorm Panel Wall Size: 2m x 2m.

## **INTER EVENT MANAGEMENT SERVICES PVT. LTD.**

A-23, Bhawani Kunj, Sector D-2, Vasant Kunj, New Delhi - 110 070

Email: [iemsnewdelhi@gmail.com](mailto:iemsnewdelhi@gmail.com)

### **Contact Person for Additional Item Booking:**

**Amandeep Singh @ 8377975846**

**Nayan Aggarwal @ 8929160005**

### **BANK DETAILS**

ACCOUNT NAME	INTER EVENT MANAGEMENT SERVICES PVT. LTD.
BANK	Union Bank of India, Vasant Kunj, New Delhi
ACCOUNT NO.	344601011019003
NEFT/RTGS/IFSC CODE	UBIN0576956

## ADDITIONAL BOOKING FORM

Subject: **THE WINTER DOS CONFERENCE 2024**

**23<sup>rd</sup> – 24<sup>th</sup> November, 2024, the Ashok Hotel, New Delhi**

Please provide the following extra services for our Booth/Stall no. \_\_\_\_\_, during the exhibition for our company.

Sl. No.	ITEMS	RATE	QUANTITY	AMOUNT
1.	Octanorm Table	1000/table		
2.	Exhibitor Chair	300/chair		
3.	Single Seater Sofa	3000/set for 2 days		
4.	Double Seater Sofa	5000/set for 2 days		
5.	Spot Light	750/light		
6.	Power Point	700/point		
7.	Glass Shelves	600/piece		
8.	Showcase (3' x 18")	3000/piece		
9.	Round Table with Glass Top	1500/set		
10.	Bar Stool (Hydraulic)	1000/piece		
11.	Book Rack	1000/piece		
12.	Plasma TV (42") for 2 days	6500/set for 2 days		
13.	Plasma TV (50") for 2 days	8000/set for 2 days		
14.	LED Lights (White / Yellow)	1500/light		
15.	Additional Electrical Load (single phase) MCB switch provide by the exhibitor/fabricator as per load requirement.	6000/kva		
16.	MCB Connector	2000/-		
17.	Flex Wall Printing On Black Back Flex with Mounting on Wooden Frame (3m Backwall) <b>Backwall - 3m 9.6inch (width) X 7.9inch (height)</b>	6000/piece		Please Note: Ready to print File is required in High Resolution PDF or CorelDraw file in the size mentioned above.
18.	Flex Wall Printing On Black Back Flex with Mounting on Wooden Frame (2m Sidewall) <b>Backwall - 2m 6.3inch (width) X 7.9inch (height)</b>	4800/piece		
19.	Poster Vinyl Print on 3mm Sunboard Size : 24" x 36"	2000/Poster		

**Any other requirement is subject to availability at the venue.**

### **18% GST Extra**

Kindly book the material in advance, spot booking at the venue is subject to availability of the material.

Notes: All the above-mentioned materials are given on hire basis for the duration of the exhibition. We hereby confirm the order along with 100% advance payment, payable by Cash / Company / Bank Draft to "IEMS PVT. LTD., NEW DELHI".

Name: \_\_\_\_\_ Designation \_\_\_\_\_

Address: \_\_\_\_\_

Phone No. \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_